

**Minutes of the Meeting**  
**Of**  
**IQAC Committee Meeting**

**(Meeting No: 01.2023)**

**(Date: 23<sup>rd</sup> January, 2023)**



**Gujarat Technological University**  
**Nr. Visat Three Roads, Visat - Gandhinagar Highway**  
**Chandkheda, Ahmedabad – 382424 – Gujarat**





# GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No. : 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/IQAC/CM/01.2023/MOM/2023/1593

Date: 13/03/2023

## Minutes of IQAC Committee Meeting: 01-2023

The Meeting of IQAC committee was organized on 23<sup>rd</sup> January, 2023, under the chairmanship of Dr. Pankajray Patel, In-Charge Vice Chancellor – GTU, along with Dr. K.N. Kher, Registrar – GTU, Dr. S. D. Panchal, Head – IQAC and other members of IQAC committee at GTU.

The Following Members were present during the meeting

Sr. No.	Name	Designation
1	Dr. Pankajray Patel, I/C Vice Chancellor – GTU	Chairperson
2	Prof. (Dr.) Navin Sheth, Former Vice Chancellor –GTU	Invitee Member
3	Dr. S.D. Panchal, Professor & Director, GTU – GSET	Head IQAC & Member Secretary
4	Dr. K. N. Kher, Registrar, GTU	Member
5	Dr. C. N. Patel, Member – BoG, GTU	Member
6	Dr. Jaimin Vasa, Managing Director, Vasa Pharma, Ahmedabad	Member
7	Dr. Sanjay Chauhan, Professor & Director, GSMS, GTU	Member
8	Dr. Viral Borisagar, I/C COE, GTU	Member
9	Dr. D. M. Patel, Associate Professor, GSP, GTU	Member
10	Dr. S.K. Hadia, Associate Professor, GSET, GTU	
11	Dr. Komal Borisagar, Associate Professor, GSET, GTU	Member
12	Ms. Shobhanarani Sengunthar, Statistical Officer, GTU	Member
13	Dr. Kaushal Bhatt, Associate Professor, GSMS, GTU	Co-ordinator
14	Dr. Vaibhav Bhatt, Director-SAST, GTU	Invitee Member
15	Dr. Chirag Vibhakar, I/C Principal, GPERI, GTU	Invitee Member
16	Mr. Mahesh Panchal, IT head, GTU	Invitee Member
17	Mr. Tushar Trambadiya, Assistant Registrar, GTU	Invitee Member

The following Member were not able to remain present in the meeting

Sr. No.	Name	Designation
1	Dr. Alok Chakrawal, Vice-Chancellor, Guru Ghasidas Central University	Member
2	Dr. Shailesh Zala, Former Vice Chancellor, Bhavnagar University	Member
3	Shri Rajubhai Shah, Member – BoG, GTU	Member





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In the beginning, Dr. S. D. Panchal welcomed respective IQAC committee members. Dr. Kaushal Bhatt given the presentation on the activities carried out by IQAC. Dr. S. D. Panchal briefed the objective of the organized meeting and sort glimpse on various agenda has to be discussed during the meeting. Description of each agenda and resolution made in the meeting is as below:

### Agenda Items for Confirmation

<p><b>Agenda 01.2023.01</b></p>	<p><b>To confirm the minutes of IQAC Committee Meeting No: 03.2022.</b></p> <p><b>Discussion:</b></p> <p>The IQAC Meeting 03-2022 was held on date 30/12/2022. The approved minutes is attached herewith.</p> <p><b>Resolution:</b></p> <p>The IQAC Committee confirmed the minutes of the 03-2022 IQAC meeting held on 30/12/2022. The MOM is attached as <b>Annexure: I.</b></p>
<p><b>Agenda 01.2023.02</b></p>	<p><b>To note Action Taken Report (ATR) on the resolution made during 03.2022 IQAC Committee Meeting.</b></p> <p><b>Discussion:</b></p> <ol style="list-style-type: none"><li><b>To discuss progress of NAAC Accreditation work of – GTU.</b></li></ol> <p><b>ATR:</b> The NAAC visit for the Gujarat Technological University has been scheduled by NAAC on 9<sup>th</sup> to 11<sup>th</sup> February, 2023.<li><b>To discuss suggestions provided by Mock NAAC Peer Team.</b></li><p><b>ATR:</b> The Head IQAC of University personally visited each section of the university and conveyed the suggestions given by the NAAC Peer Team Visit (Mock). The section wise presentation were arranged during 16<sup>th</sup> to 21<sup>st</sup> January, 2023 to make all the section ready for Actual NAAC visit.</p><p><b>Resolution:</b></p><p>The IQAC Committee confirmed the Action Taken Report (ATR) of the 03-2022 IQAC meeting held on 30/12/2022. The ATR is attached as <b>Annexure: II.</b></p></p>





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### Agenda Items For Consideration

**Agenda  
01.2023.03**

**To discuss progress of NAAC accreditation work of - GTU.**

**Discussion:**

The NAAC mock peer team visit was organised by the University during 19<sup>th</sup> to 21<sup>st</sup> December, 2022. The NAAC Peer Team member (Mock) were provide many valuable suggestions to University for effective final Visit. The Head IQAC of University personally visited each section of the University and conveyed the suggestions given by the NAAC Peer Team Visit (Mock). The section wise presentation were also arranged by IQAC during 16<sup>th</sup> to 21<sup>st</sup> January, 2023 to make all the section ready for Actual NAAC visit.

**Resolution:**

The IQAC Committee noted the NAAC progress of the University and suggested to expedite the work.

**Agenda  
01.2023.04**

**Reporting on participation of National Summit of Institutional Leaders (NSIL 2023)**

**Discussion:**

Two day "National Summit of Institutional Leaders (NSIL) 2023: A Dialogue on Inter-Institutional Development" organised by Vidya Bharti Uccha Shiksha Sansthan (VBUSS) and hosted by Devi Ahilya Vishwavidyalaya, Indore, Madhya Pradesh was conducted during 16<sup>th</sup> to 17<sup>th</sup> January, 2023.

Hon'ble Vice Chancellor of Gujarat Technological University (GTU) has delegated following four faculty members from different schools of GTU to attend the same.

- 1) Dr. Dasharath M. Patel, Associate Professor, Graduate School of Pharmacy
- 2) Dr. Kaushal Bhatt, Associate Professor, Graduate School of Management Studies
- 3) Dr. Sarman K. Hadia, Associate Professor, Graduate School of Engineering & Technology
- 4) Dr. Dolatsinh Zala, Associate Professor, School of Applied Science & Technology

They have share their views and present the brief report of the summit in front of the IQAC Committee.







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	<p><b>Resolution:</b></p> <p>The IQAC Committee noted the NSIL-2023 report submitted by of the participants and appreciated the step taken by the University towards NEP-2020. The Detailed Report is attached as <b>Annexure III</b>.</p>
<p><b>Agenda</b> 01.2023.05</p>	<p><b>To discuss on implementation of Academic Bank of Credits (ABC) at University</b></p> <p><b>Discussion:</b></p> <p>Academic Bank of Credits (ABC) has been established on the lines of the National Academic Depository (NAD), in the sense, NAD is the backbone of ABC, where the students' academic data are held and academic awards are stored . Being an Academic Institutions it is mandatorily to register all the students of GTU under ABC via NAD.</p> <p><b>Resolution:</b></p> <p>The roadmap for creation of ABC at GTU is discussed by the IQAC Committee members and it is decided that the task will be carried out by Academic section and Exam section with the help of IT section as per ABC guidelines. However the IQAC will provide necessary input as and when required including awareness session for the various stake holders. It is also resolved that the students of all schools and GPERI have to register on ABC Portal. Necessary circulars for all institutes will be released by the Academic section time by time.</p>
<p><b>Agenda</b> 01.2023.06</p>	<p><b>Table agenda :</b></p> <p><b>Agenda 01.2023.06.01: To approve the GTU Strategic Plan 2022-2027.</b></p> <p><b>Discussion:</b></p> <p>Under the visionary leadership of Former Vice chancellor Prof. (Dr.) Navin Sheth, GTU has prepared the Strategic Plan for the year 2022-2027. The strategic plan is designed based on the University Missions and Actions. It reflects that how university can achieve its Vision with the help of its Missions and Actions were discussed in it. The key areas of Strategic plans are discussed.</p> <p><b>Resolution:</b></p> <p>The IQAC Committee has discussed and noted the GTU Strategic Plan 2022-27 for the next five year and primarily approve it in IQAC Committee. It is also suggested to put</p>





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this strategic plan for the approval of BOG. The Strategic Plan 2022-27 is attached as **Annexure: VI.**

**Agenda 01.2023.06.02 : To approve and implement Administrative Staff Appreciation Policy (ASAP) at GTU**

**Discussion:**

The IQAC GTU has prepared the Administrative Staff Appreciation Policy (ASAP) to recognize and reward the individual employees and section heads of GTU, who achieve that extra mile to raise the bar of performance levels while demonstrating constructive behaviours and actions, in alignment with the vision, Mission and Core Values of the University.

**Categories of Recognition**

- Best Section of the Year Award. (Financial Reward of ₹. 10,000/-)
- Best Employee of the Year Award. (Financial Reward of ₹. 5,000/-)

**Resolution:**

The IQAC Committee approved the Administrative Staff Appreciation Policy (ASAP) and it will be effective from 2023 onwards. The award & Certificate will be given on the day of Foundation day of University, The detailed ASAP Policy is attached as **Annexure V.**

The meeting was ended with a vote of thanks to the Chair.

  
Member Secretary  
IQAC Committee – GTU

  
Registrar  
9/3/23

To,

1. All the Committee Members, IQAC, GTU.

**Copy Forwarded for information and necessary action,**

1. All Concern Section of the University.

**Copy Forwarded for information,**

1. PA to Registrar.

2. PA/PS to Hon'ble Vice Chancellor.

GTU-IQAC Committee Minutes of the Meeting (No: 03.2022)

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